



# S.R.A SHIPPING cc

Service & Reliability Assured

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## CLEARING AND FORWARDING INSTRUCTIONS

|       |       |              |       |
|-------|-------|--------------|-------|
| FROM: | _____ | CLIENTS REF: | _____ |
|       | _____ | OUR REF:     | _____ |
|       | _____ | DATE:        | _____ |

EX VESSEL & VOYAGE NO. \_\_\_\_\_

NO OF CONTS / PKGS \_\_\_\_\_

CONTENTS/COMMODITY \_\_\_\_\_

## DOCUMENTS ENCLOSED FOR CLEARANCE OF ABOVE CONSIGNMENT

|   |  |                              |  |
|---|--|------------------------------|--|
| Neg/ Non-Neg Bill of Lading             |  | EUR 1 / SADC Cert No.        |  |
| Commercial or Suppliers Invoice         |  | Certificate of Origin - DA59 |  |
| Packing Specifications                  |  | SOB / ANF from Shipping Line |  |
| Insurance Policy/Certificate/Cover Note |  | Literature                   |  |
| Vat Certificate                         |  | Other (Specify)              |  |

## CUSTOMS ENTRY INSTRUCTIONS

|                               |  |                             |    |              |  |           |
|-------------------------------|--|-----------------------------|----|--------------|--|-----------|
| <b>Customs Procedure Code</b> |  | <b>Destination of Goods</b> |    |              |  |           |
|                               |  | South Africa                | ZA | South Africa |  | NA        |
|                               |  | Botswana                    | BW | Botswana     |  | SZ        |
|                               |  | Lesotho                     | LS | Lesotho      |  | ZW        |
|                               |  |                             |    |              |  | Namibia   |
|                               |  |                             |    |              |  | Swaziland |
|                               |  |                             |    |              |  | Zimbabwe  |

|                  |             |                       |  |                        |  |
|------------------|-------------|-----------------------|--|------------------------|--|
| <b>Valuation</b> |             |                       |  | <b>Invoice Details</b> |  |
| R                | Related     | Valuation Method      |  | Supplier Invoice No:   |  |
| N                | Not Related | Value Decision Number |  | Invoice Date           |  |
| E                | Exempt      | Markup %              |  | Other                  |  |

## Tariff Determinations & Description of Commodity

| Description | Tariff Heading | Duty | TDN No. |
|-------------|----------------|------|---------|
|             |                |      |         |
|             |                |      |         |
|             |                |      |         |
|             |                |      |         |

A. I, \_\_\_\_\_, request SRA Shipping cc, to clear and deliver these goods under the abovementioned conditions. I further declare that no other clearing instruction has been issued to any other person to effect clearance on my/our behalf.

B. This Signature certifies that the Signatory is and employee duly authorised to issue this clearing instruction / the importer / the exporter (delete whichever is not applicable)

|                      |                    |          |      |
|----------------------|--------------------|----------|------|
| Authorised Signatory | Initials & Surname | Capacity | Date |
|----------------------|--------------------|----------|------|

## MARINE INSURANCE

|                        |                           |                                |
|------------------------|---------------------------|--------------------------------|
| Insurance Not Required | Insurance on One Of Basis | Insure under Open Marine Cover |
|------------------------|---------------------------|--------------------------------|

## DELIVERY INSTRUCTIONS

|             |             |      |     |      |       |
|-------------|-------------|------|-----|------|-------|
| SEA         | RAIL        | ROAD | AIR | MAIL | OTHER |
| Deliver To: | Transporter |      | 20' |      |       |
| _____       | _____       |      | 40' |      |       |
| _____       | _____       |      | BBK |      |       |

## IMPORT CONTROL REGULATIONS

|                       |                          |                        |                          |
|-----------------------|--------------------------|------------------------|--------------------------|
| Permit No.            | _____                    | Importers Code         | _____                    |
| In your Possession    | <input type="checkbox"/> | Return After Clearance | <input type="checkbox"/> |
| Held By Yourselves    | <input type="checkbox"/> | Split Accordingly      | <input type="checkbox"/> |
| Special Instructions: |                          | Vat Registration No.   |                          |
| _____                 |                          | _____                  |                          |

|                       |       |             |       |
|-----------------------|-------|-------------|-------|
| Invoice Distribution: | _____ | No. Of Sets | _____ |
|-----------------------|-------|-------------|-------|